



AUTOMATIC PAYMENT PLAN

An easier way to pay for college.

- *Affordable*
- *Convenient*
- *Interest-Free*

Advantages

- Monthly payment plan
- Flexible payment options
- No interest

Payment Methods

- Automatic bank payment (ACH)
- Credit card/debit card

Payments are processed on the 20th of each month and will continue until the balance is paid in full.

Cost to Participate

- \$25 enrollment fee per semester (ACH & credit card)
- \$25 returned payment fee for each payment returned

Simple Steps to Enroll in the Payment Plan

- Go to hencc.kctcs.edu
- Login in to PeopleSoft Self Service in the bottom right corner
- Proceed to Campus Finances and click Account Inquiry
- Click on Set up a Payment Plan next to the appropriate semester



Henderson Community College
2660 South Green Street
Henderson, KY 42420
270.827.1867

Target Dates To Enroll By

Fall 2009

Deadline to complete agreement	Required down payment	Number of payments	Months of payments
June 26	none	4	July–Oct
July 24	25%	3	Aug–Oct
Aug 12	50%	2	Sept & Oct

Spring 2010

Deadline to complete agreement	Required down payment	Number of payments	Months of payments
Nov 20	none	4	Dec–Mar
Dec 16	25%	3	Jan–Mar
Jan 6	50%	2	Feb & Mar

NOTE: All down payments must be paid directly to the school when the agreement is submitted. Do not include the down payment in the balance for the monthly payment agreement. In order to deduct Anticipated Financial Aid from your balance, you must sign up through the Business Office.

Please do not assume your balance will automatically be adjusted if financial aid is received or a class is dropped or added. Call the Henderson Community College Business Office at 270.831.9618 or 270.831.9622 to confirm the change.



BUSINESS SOLUTIONS

formerly FACTS Management Co.

**For additional help,
please call us at
800.609.8056.**

Customer service representatives are available
Monday through Thursday, 7:30 am to 7:00 pm (CST),
and Friday, 7:30 am to 5:00 pm.